**Honors Student Advisory Council (HSAC) Minutes 4/28/13**

**Present:**

Jeremiah Harrington, President

April Mustard, Treasurer

Grace Amundsen, Webmaster

Tina Drumhiller, Historian

Stacey Krepel, Student Representative

Emily Smola, Student Representative

Ashley Strauch, Student Representative

Mathew Carrick, Student Representative

Lindsey Klueber, Guest

**Elections**

Jessica McLaughlin is the Elections Chair

* Jessica McLaughlin reports that some elections may be tied.
  + In the event of a tie, the following possibilities have been advanced:
    - McLaughlin could break the tie herself; this option is not preferred by the Council
    - The Council could break the tie through an internal vote. Pending McLaughlin’s approval, this will be the procedure followed.

**Constitution**

* The Honors Faculty Advisory Council (HFAC) did not approve the latest draft of the HSAC’s Constitution.
* The HFAC suggested the following change:
  + Reduce Article IV of the Constitution to a single sentence mandating that the HSAC must review its Bylaws by the third meeting of every semester.
* The next HFAC meeting at which the Constitution could be presented is May 20th, though this meeting will be held during the term of the next President.
* HSAC’s Bylaws will need to be revised before being presented to the HFAC again.

**Honors Shirts**

* The Council has received 4 artwork drafts from the artist at Trademark.
* The Council has selected a particular draft, with a few changes. Emily Smola will inform Trademark of the Council’s decision.
* Hopefully, the shirts may go to print on Wednesday, though it is unclear whether they will be finished by the end of the current semester.
* A nominal fee of approximately $5 will be charged by the Council for each shirt and forwarded to the Honors Program.
* UAF’s royalty fee, which is usually charged for use of the UAF logo, has been waived.
* Graduating seniors should be given the opportunity to purchase a shirt before leaving the Program. Flyers will be posted in the Honors House and an e-mail will be sent through the ListServ.
* Approximately 75 shirts will be set aside in order to ensure that all incoming freshmen will have the opportunity to purchase a shirt.
* The Council will store a small number of the shirts in its Honors House locker, and the bulk of the shirts will be stored in the Storage Room (pending approval from Kerrie Dufseth of the Honors Program).
* A Councilmember should be selected to be the shirt manager. Due to elections, the selection will be postponed to next meeting.

**Final Meeting**

5/5/13

* The Council has agreed to hold a final meeting on the 5th of May.
* Jeremiah Harrington has agreed that pizza will be provided.

**UAF Research Day**

4/30/13

* April Mustard and Mathew Carrick will volunteer for UAF Research Day set-up, and will go the Wood Center at 9:00am

**Finals Support**

5/6-10/13

* The Council will design and post flyers encouraging students to be respectful of others and especially quiet during Finals Week.
* The Council will assemble snack bags for students to consume during Finals Week.
* Suggested items for the snack bags include:
  + Muffins
  + Small water bottles
  + Cookies
  + Fudge
  + Apples, oranges, celery, and carrots (only enough for 100 snack bags will be prepared at a time to prevent spoilage)
  + Brown paper bags, for containers
  + Ziploc bags, for containers
* During the next meeting, the Council will assemble approximately 200 snack bags.
* Tina Drumhiller will make fudge for the snackbags, with the assistance of Stacey Krepel and Mathew Carrick
* April Mustard will make an appointment with Kerrie Dufseth in order to secure funds for brown paper bags, small Ziploc bags, vegetable, and fudge supplies.

**Meeting adjourned at 8:52pm**